



GLOBAL CLINICAL
SUPPLIES GROUP



GCSG 2026
EUROPEAN KNOWLEDGE FORUM
ROME | OCTOBER 13-15

EXHIBITOR AND SPONSOR PRE-EVENT BRIEFING

25 September 2026

Gather. Collaborate. Share. Grow.
mygcsg.com

AGENDA



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- Exhibitor Portal (Cvent)
- Tabletop Requirements
- Prize Draw
- Shipping Info
- Exhibit Set-Up & Tear-Down
- Exhibit Hall Hours
- Layout & Allocation
- Social Media
- Cvent Lead Capture App
- Digital Signage
- Q&A

EXHIBITOR PORTAL



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- **What is it?** An electronic repository where each vendor with a tabletop and/or sponsorship can upload information about their company so that it will be **displayed in the app at the European Knowledge Forum**
- You received at least one email from GCSG Team [<admin@mygcsng.com>](mailto:admin@mygcsng.com) with instructions to log into the portal
- Please open the **Tasks** tab to complete the tasks listed 
 - Add your registered attendees (Booth Staff)
 - Allocate LeadCapture licenses (Exhibitors only)
 - Complete your profile and upload your logo & virtual booth banner
 - Upload Content to Exhibitor Portal
- Lead Capture licenses are stored in the portal
- Vendors can pull reports and collect information from leads in the portal

Exhibitor Portal

GCSG 2026 European Knowledge
Forum
Oct 13 - 15, 2026
Global Clinical Supplies Group

Overview

☒ Tasks

Profile

Content

Team

Licenses

Reports

Lead Collection

Tasks

Manage tasks to prepare for the event.

0/4 tasks complete

Assign your onsite Booth Staff

☐ Due date: Oct 2, 2026

Required

Allocate LeadCapture Licenses

☐ Required

Modify your Company Profile

☐ Required

Upload your Company Logo

☐ Required

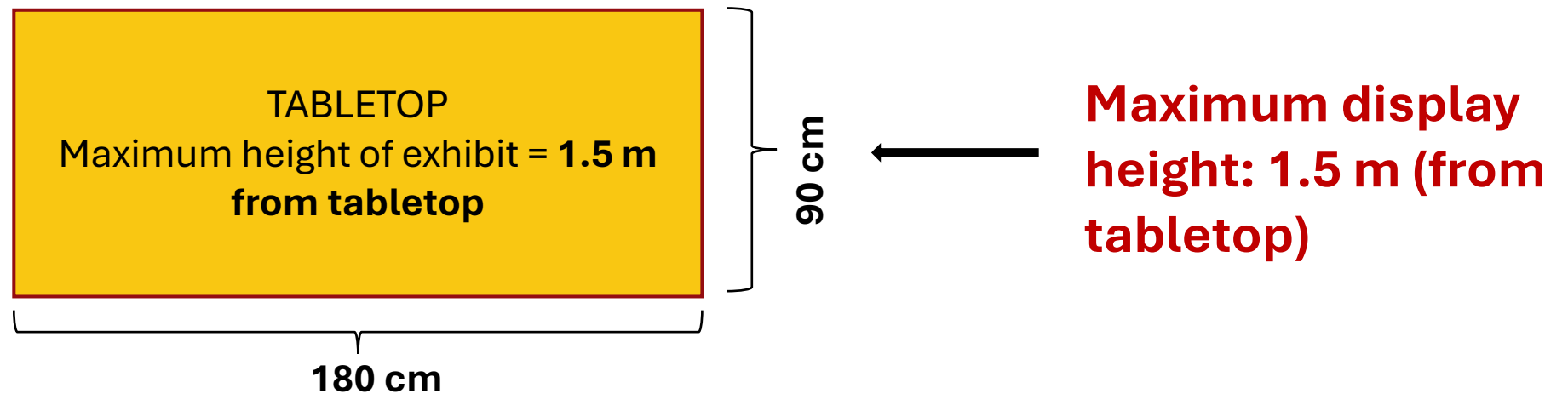
Please review the LeadCapture resource links provided within the Task for allocating LeadCapture licenses before contacting the GCSG Exhibit team with questions.

TABLETOP EXHIBIT DETAILS



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- Skirted table approximately 180cm x 90cm with AC multisolet powerblocks and Wi-Fi
- **All materials must fit on the provided tabletop**
- Tabletop size



TABLETOP EXHIBIT EXAMPLES



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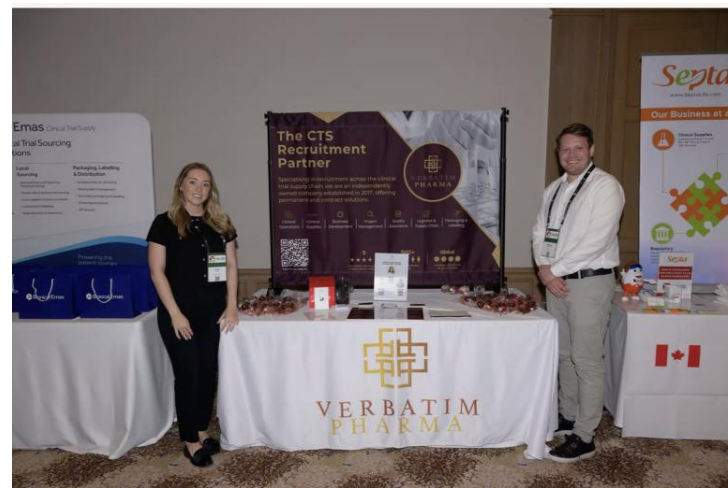


EXHIBIT GUIDANCE



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- All exhibit materials must **fit on the tabletop** provided (approximately 180cm x 90 cm)
- **No exhibit materials are allowed on the floor in the exhibit area**
- Exhibitors may only install tabletop displays with a **maximum** height of 1.5 m from the top of the table
- Exhibitor personnel must always wear their registration **badges**
- Exhibitors are responsible for bringing set-up/tear down materials (scissors/box cutters, packing tape, etc.)
- GCSG operates a strict **No Chairs Policy** for tabletop exhibitors.
- **GCSG encourages all exhibitor and sponsor participants to attend sessions and workshops to meet attendees, network, build relationships and learn.**
- **Each exhibitor will be provided with a QR code.** The QR code is designed to drive attendee engagement with exhibitors. **Please do not leave the QR code unattended on the tabletop.** If left unattended, attendees may scan it without speaking with your team, resulting in a lost lead opportunity.

PRIZE DRAW



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- **Thursday, 16 October**
- **Option 1:** Use the spinning wheel to draw a winner
- **Option 2:** Provide us with the winner's name (e.g., from a card draw)
- To qualify for the prize drawing (GCSG prizes and exhibitor supplied prizes) , attendees will have to visit most exhibitors
- If you participate, GCSG will collect your prize (e.g. gift card, wine, air pods, iPad) on **Thursday morning**.
- You are welcome to offer your own giveaway, as it's a great way to boost engagement
- You are free to conduct your own prize draw at your tabletop exhibit.

✓ **Action required:** To participate in the prize draw, please email EKFExhibitor@mygcsg.com with your giveaway details no later than 6th October

⚠ **Please do not leave prizes unattended at your booth**

SHIPPING MATERIAL TO THE CONFERENCE VENUE

- Labelling requirements are available in the shipping instructions and a label template is available on the website
- Hotel will accept shipments **from Oct-5th to 12th** (Delivery window Monday–Friday: 7 am – 5:30 pm)
- All shipments must be delivered by the courier to the hotel warehouse area as directed by hotel staff. Please inform the courier that **the hotel does not have a pallet truck or forklift.**
- Return shipments must be collected no later than **Monday, 19 October 2026 between 07:00 and 17:30** and no pick-ups can be scheduled on Saturday nor Sunday



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GCSG 2026 EU Conference

Send to:

Rome Marriott Park
Via Colonnello Tommaso Masala, 54 - 00148
Roma

Attn:

Company name: _____
Representative name, email, and mobile number: _____
To the attention of: Francesca Palma
Event: GCSG European Knowledge Forum
Event dates: 13–15 October 2026

No _____ of _____ pieces
Tabletop #: _____

Hotel will accept shipments starting Oct, 5

Shipping label and instructions can be found on the [Resources](#) page

SHIPPING MATERIAL WITH SITE GLOBAL EVENT



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Site Event Logistics can support your transport needs.

To avoid delays or customs issues, consider using their Advanced Receiving Warehouse.

Shipping Options

1. **Door-to-Stand All-Inclusive Service**– Collection from your door → delivery to your booth
2. **Courier via Advanced Warehouse** – Ship to warehouse → SITE delivers to booth
3. **Empty Case Storage** – Secure storage (pre-book 48h before show opening)

Deadlines

- All shipments must arrive at warehouse by 6th October
- Allow time for transit & customs clearance

Important

- Venue will not accept direct deliveries or act as importer of record
- Contact SITE early for correct labels & import instructions (Dean Hadow at dean@siteeventlogistics.com)



GCSG IS NOT RESPONSIBLE FOR SHIPMENTS. SITE EVENT ARE NOT AFFILIATED WITH GCSG

EXHIBITOR SET-UP AND TEAR DOWN



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Set-up

Tuesday, 13th October 2026 | **3 – 5:30 pm**

Tear Down

Thursday, 15th October 2025 | **3:30 pm onwards**

Note: Vendors are responsible for boxing, taping and labeling any materials to be returned (please bring your own tape, scissors, shipping labels etc.)

EXHIBIT HALL OPENING HOURS



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The exhibit hall will be open at dedicated times* during the conference for attendees to visit

Day 2 Wednesday 14th

- 7:30 – 8:00 am | Registration
- 9:30 – 09:45 am | Coffee Break
- 10:45 – 11:00 am | Coffee Break
- 12:00 – 1:00 pm | Lunch
- 2:00 – 2:15 pm | Coffee Break
- 2:15 – 4:35 pm | Vendor Reception
- **4:35 – 4:50 pm | Departure for GCSG Night Out**

Day 3 Thursday 15th

- 8:00 - 8:30 am | Registration
- 10:00 – 10:15 am | Coffee Break
- 11:15 – 11:30 am | Coffee Break
- 12:15 – 1:15 pm | Lunch
- 2:15 – 2:30 pm | Coffee Break

**GCSG reserves the right to adjust these times in the best interests of the overall European Knowledge Forum.*

FOYER - PREMIUM TABLETOP ALLOCATION



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Exhibitors	Tabletop Area	Booth #
PCI Pharma Services	Premium	1
DGP Intelsius Ltd	Premium	2
Bionical Emas	Premium	3
Clinigen	Premium	4
Sensitech	Premium	5
Ancillare	Premium	6
S-Clinica	Premium	7
Client Pharma Ltd	Premium	8
QuickSTAT A Kuehne + Nagel Company	Premium	9
Loftware	Premium	10
TecEx Medical	Premium	11
Acnos Pharma GmbH	Premium	12
Myonex	Premium	13
Marken	Premium	14
Inceptua	Premium	15

FOYER TIZIANO



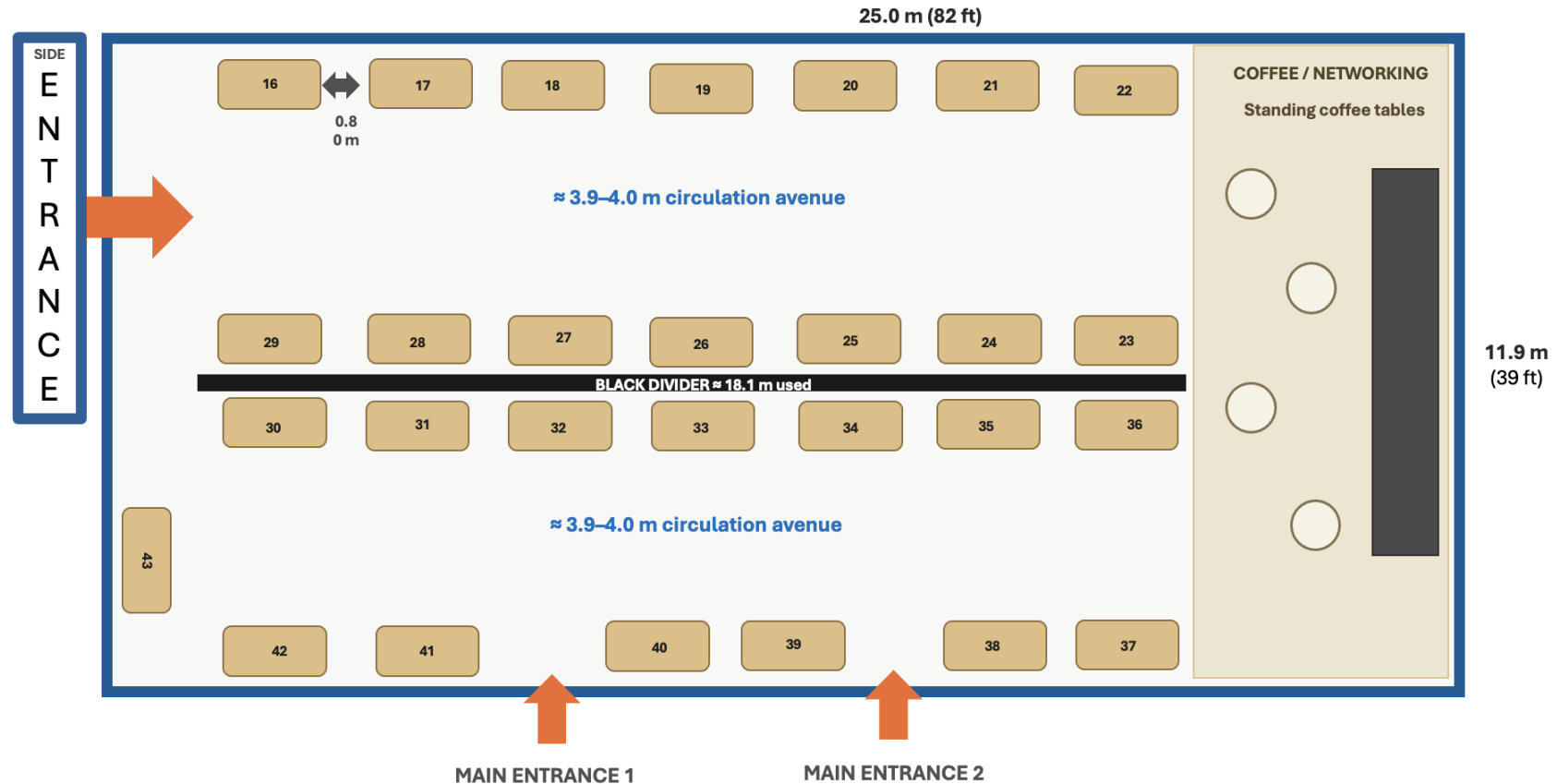
TIZIANO - EXHIBITOR HALL LAYOUT



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Tiziano – Exhibitor Room | 28-table layout

Tables 1.90 × 0.90 m • minimum 0.80 m between tables • no seating • tabletop banners only



EXHIBITOR TABLETOP ALLOCATION



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Exhibitors	Tabletop Area	Booth #
Verbatim Pharma Ltd	Standard	16
Cure Pharma	Standard	17
Peli BioThermal	Standard	18
KLIFO	Standard	19
Orifarm CTS	Standard	20
N-SIDE	Standard	21
AdiraMedica B.V.	Standard	22
EF Healthcare Logistics	Standard	23
Brocef	Standard	24
Xerimis	Standard	25
Imperial	Standard	26
Inthera	Standard	27
Signant Health	Standard	28
Yourway	Standard	29
Cold Chain Technologies	Standard	30

Exhibitors	Tabletop Area	Booth #
Clinical Services International	Standard	31
SANACLIS S.R.O.	Standard	32
Oximio	Standard	33
Euromed Pharma	Standard	34
4G Clinical	Standard	35
RxSource	Standard	36
Clinical Supply Consulting	Standard	37
Ablaze Health Technology	Standard	38
PHSE	Standard	39
Almac Group	Standard	40
Novitan NV	Standard	41
Trialzen	Standard	42
Uniphar Clinical	Standard	43

SOCIAL MEDIA

- In an effort to support the growth and awareness of GCSG and the value it brings to our industry, we encourage exhibitors to share posts on LinkedIn and similar mediums prior to, during and after the conference.
- Please use the following hashtag **#GCSG** when posting on social media
- Additional information and updates can be found on the GCSG LinkedIn Page: <https://www.linkedin.com/company/mygcsg/>
- Banners and logos to be used on your social media can be downloaded from the [Resources](#) page on the GCSG website



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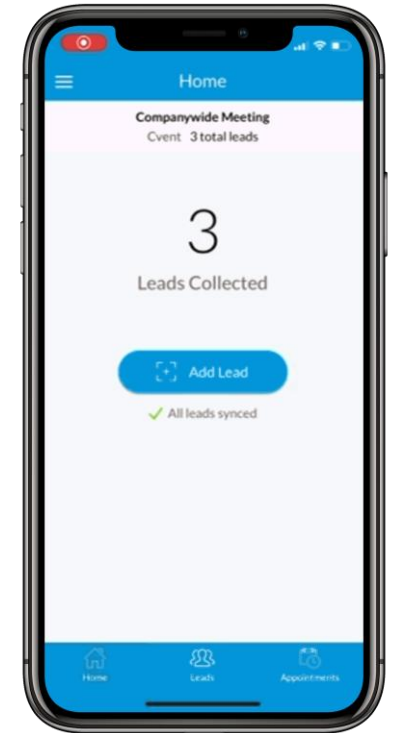


CVENT LEADCAPTURE APP



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- 2 Cvent LeadCapture app are included in your exhibitor tabletop package
- Each license can only be installed on a single device
- App will allow user to scan QR codes on attendee badges to obtain:
 - Name
 - Title
 - Company
 - E-mail address



DIGITAL SIGN DURING THE EVENT



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Showcasing your brand at the GCSG 2026 EKF!

Your sponsorship includes:

- Your logo featured on a **sponsored slide** displayed on **1 digital sign for 1 day**
- Visibility in a **high-traffic event area**
- Exposure to **320+ attendees**, with sponsored slides rotating **multiple times throughout the day**
- Your slide displayed as part of a rotation of **6 sponsored slides**
- Slides rotating approximately every **10–20 seconds**

Slide Submission Requirements

- Please submit your slide in **16:9 horizontal PowerPoint format and portrait format**

Questions? Contact: EKFSponsorship@mygcsg.com

USEFUL RESOURCES



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[\[Tabletop Allocation\]](#)

[\[Shipping Instructions & Sample Shipping Label\]](#)

[\[Exhibitor and Sponsorship Agreement\]](#)

[\[Hotel Booking Link – Preferred Rates\]](#)

[\[EKF Resources Page\]](#)

[\[Sponsorship Registration Link\]](#)

QUESTIONS?



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- For assistance with your tabletop exhibit, please contact EKFExhibitor@mygcsng.com
- For assistance with your Sponsorship, please contact EKFSponsorship@mygcsng.com
- Please make sure to have the domains **mygcsng.com** and **cvent.com** whitelisted in your company, so you receive emails from GCSG



GLOBAL CLINICAL
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WE'RE LOOKING FORWARD TO SEEING YOU
NEXT MONTH IN ROME!



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Thank you

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