



**GLOBAL CLINICAL
SUPPLIES GROUP**

Pre-Conference Vendor Update, 02 March 2026



GCSG 2026
SAN DIEGO | APRIL 26-29



AGENDA

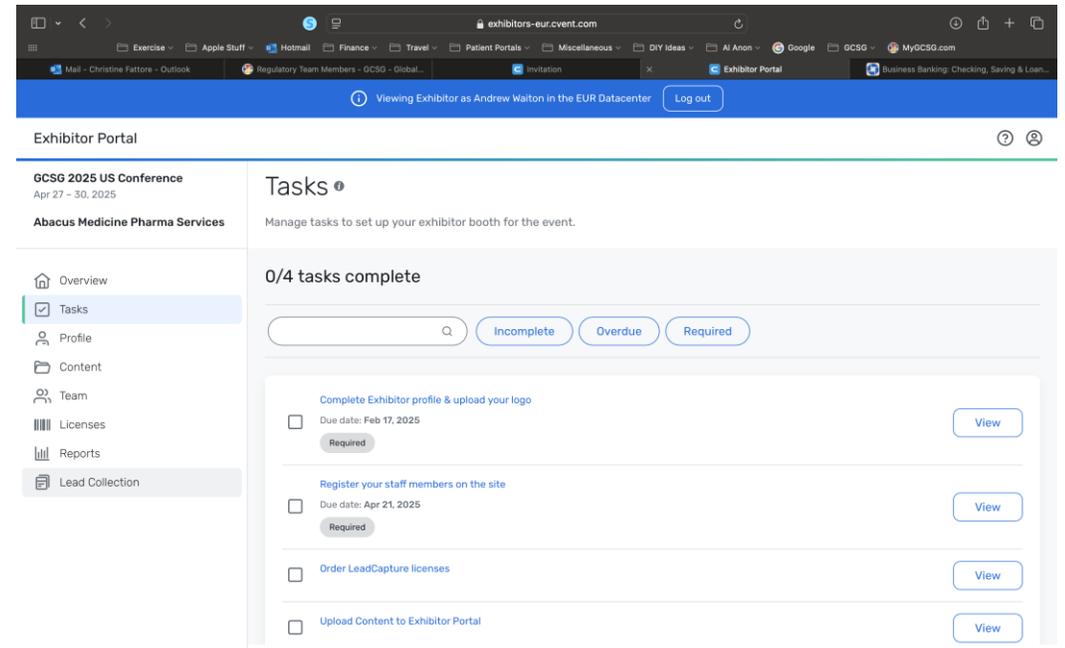
- Exhibitor Portal (Cvent)
- Tabletop Exhibit Requirements
- Vendor Raffle
- Shipping Information
- Exhibit Set Up and Tear Down
- Exhibit Hall Layout
- Social Media
- Lead Capture
- Questions





EXHIBITOR PORTAL

- **What is it?** An electronic repository where each vendor with a tabletop and/or sponsorship can upload information about their company so that it will be displayed in the app at the GCSG Conference
- You have received an email with instructions to log into the portal
- Please open the **Tasks** tab to complete the tasks listed 
- Complete your profile and add content
- Add your registered attendees
- LeadCapture licenses are stored in the portal
- Vendors can pull reports and collect information from leads in the portal



STANDARD vs PREMIUM TABLETOP EXHIBITS

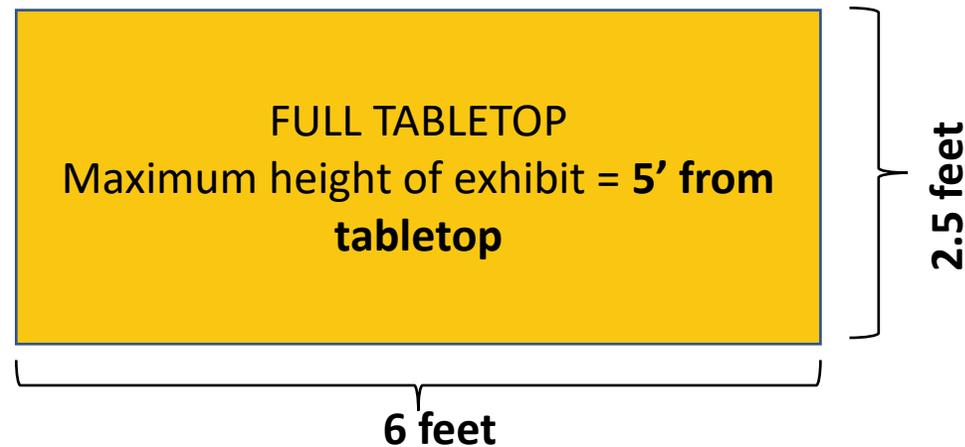
Standard Tabletop Exhibit	Premium Tabletop Exhibit
Located in Exhibit Hall, open during scheduled networking hours	Premium location in the foyer, right outside the Exhibit Hall & plenary session rooms; visible branding and foot traffic throughout the event
Recognition as a conference exhibitor on the GCSG website	Recognition as a premium conference exhibitor on the GCSG website

- Conference logo banners are available for your use in email signatures or on your company website, LinkedIn or other social media platforms ([Download now!](#))
- The [2026 US Conference Exhibitor & Sponsorship Agreement](#) on the GCSG website has all the details
- REMINDER: The doors to the Exhibitor Hall will be closed during plenary sessions and workshops



TABLETOP EXHIBIT DETAILS

- Skirted table approximately 2.5' by 6' in size, with 115v power strip/3 prong socket, 1 chair and Wi-Fi
- **No exhibition materials are allowed on the floor**
- Tabletop size



Tabletop exhibits exceeding these dimensions will be taken down!





EXAMPLE OF TABLETOPS



EXHIBIT GUIDANCE

- All exhibit materials must fit completely on the tabletop provided (approximately 2.5' X 6')
- **No** exhibit materials are allowed on the floor in the exhibit area
- Exhibitors may only install tabletop displays with a **maximum** height of 5' from the top of the table
- Exhibitor personnel must always wear their registration badges
- Exhibitors are responsible for bringing set-up/tear down materials (scissors/box cutters, packing tape, etc.)
- GCSG encourages all exhibitor and sponsor participants to attend sessions and workshops to meet attendees, network, build relationships and learn



VENDOR RAFFLES

- GCSG will host raffles with prizes awarded to attendees who scan QR codes provided to each exhibitor
- Exhibitors **may** also participate in a separate vendor raffle by donating a prize; donating exhibitors can choose one of the following options to select a winner:
 - Request that GCSG select a winner from the attendee QR code scans, or
 - Provide the name of a winner directly to the GCSG vendor team
- Prize collection and recognition
 - Exhibitors participating in the vendor raffle should **submit** their donated item (e.g., gift card, wine, AirPods, iPad) to GCSG on Wednesday morning, prior to the raffle
 - Raffle drawings will take place during Wednesday morning and afternoon plenary sessions
 - The donating company's name will be announced when the prize is awarded
- You are free to conduct your own prize draw at your tabletop exhibit



Do not leave the QR Code at your tabletop when not present, as attendees will scan it without talking to you

Shipping Materials To And From The Venue

The process is different from previous years

- **Exhibitors** are advised to use a drayage company to ship tabletop materials to and from the venue; there is no hotel or FedEx support on Sunday 25 April
- **Sponsors** should reach out to sponsorshiphelp@gcsg.com for questions regarding shipments of any materials for their sponsorships



INBOUND SHIPPING MATERIALS TO THE CONFERENCE VENUE

Neither the resort nor GCSG will accept responsibility for your material shipments

- Materials shipped for the conference require a **GCSG shipping label**; this template is available on the on the [Resources](#) page website
- GCSG is partnering with **SITE Event Logistics** to help ensure your shipment is delivered on time to your tabletop
- SITE Event Logistics is a recommended supplier **NOT** affiliated with GCSG
- Contact: Dean Haddow at dean@siteeventlogistics.com



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GCSG 2026 US Conference

Attn:
Company Onsite Contact: _____
Company Name: _____
Company Address: _____

No _____ of _____ pieces
Tabletop #: _____
Sponsorship: _____



Any updates will be communicated on the website and through Cvent



ADDITIONAL INFORMATION ON SITE EVENT LOGISTICS

Available Services

Option 1 – Door-to-Stand All-Inclusive Service:

SITE collect your materials from your premises and deliver them directly to your stand — hassle-free and fully managed.

Option 2 – Courier Shipments via Advance Warehouse:

Send your materials to our advance warehouse prior to the event. SITE will ensure they are safely delivered to your booth in time for setup.

Key Shipping Deadlines

To ensure timely delivery, all shipments must arrive at SITE's advance warehouse by (3 working days prior to the official build up date) (customs cleared).

If you are choosing the door-to-door option, please follow the below guidelines:

- EU Collections, UK, and ROW: **(14 working days prior to the official build up date)**
- USA: **(10 working days prior to the official build up date)**

Important Customs Note

Please be aware that the venue cannot act as the Importer of Record. For accurate import guidance and to obtain the correct shipping address, contact SITE as early as possible.

More information about the SITE portal can be found on the [Resources page](#)



Note: the GCSG Conference Shipping Label Template is still required and MUST appear on all items shipped

OUTBOUND SHIPPING MATERIALS FROM THE CONFERENCE VENUE

Neither the resort nor GCSG will accept responsibility for your material shipments

- Vendors may choose either a drayage company or FedEx for outbound shipments.
- FedEx services at the venue
 - The FedEx office will be open on weekdays from 7:00 AM to 5:00 PM and Saturdays 8:00 AM and 4:00 PM.
 - Vendors using FedEx must create their own Air Waybill (AWB) and complete payment at the FedEx office prior to departure
 - Note: If many vendors use this option, make sure to allocate time to coordinate your outgoing shipment – you may not be alone



FedEx Excerpt From Shipping Instructions

Upon Your Departure

FedEx Office offers pack and ship services and packaging supplies, such as boxes, tape, etc., which are also available for purchase at the FedEx Office business center. All outbound packages must have a completed carrier airbill affixed to each package. FedEx Express® shipping boxes and airbill forms are available and are complimentary. Outbound packages and freight to be picked up by a third-party courier should be coordinated directly with those vendors, and communication should be sent to FedEx Office indicating when those items will be picked up. FedEx Office will not make arrangements for freight or third-party courier transportation and/or pickup. Outbound handling fees will be applied to all packages and freight, regardless of carrier, in addition to shipping/transportation fees.

Package Handling And Storage Fees

Package weight	Package pickup or dropoff by guest	Package pickup or delivery by FedEx Office
Envelopes up to 1.0 lb.	\$4.00	\$7.00
0.0–1.0 lb.	\$4.00	\$7.00
1.1–10.0 lbs.	\$10.00	\$15.00
10.1–20.0 lbs.	\$15.00	\$20.00
20.1–30.0 lbs.	\$25.00	\$30.00
30.1–40.0 lbs.	\$30.00	\$36.00
40.1–50.0 lbs.	\$35.00	\$42.00
50.1–60.0 lbs.	\$40.00	\$48.00
60.1–150.0 lbs.	\$55.00	\$66.00
Pallets & crates*	–	\$150.00 or \$0.80/lb. > 187 lbs.

Package weights will be rounded up to the nearest pound.

*For inbound/outbound pallets or crates, the receiving and delivery charges are consolidated into a single fee of \$150.00 or \$0.80/lb. > 187 lbs., which is applied to each pallet/crate handled.

Package weight	Storage fee after 5 days
Envelopes up to 1.0 lb.	No charge
0.0–10.0 lbs.	\$5.00
10.1–30.0 lbs.	\$10.00
30.1–60.0 lbs.	\$15.00
60.1–150.0 lbs.	\$25.00
Pallets & crates	\$50.00
Over 6.5' in size	\$25.00

A one-time package storage fee will apply to each package received and stored for more than five (5) calendar days. Items measuring over 6.5 feet in size are considered oversized and will be assessed an additional oversized fee if stored for more than five (5) calendar days.

More information about the FedEx shipping processes will be stored on the [Resources](#) page





EXHIBITOR SET-UP AND TEAR DOWN

- Set-up
Sunday, April 26 from 3:00 PM to 5:45 PM
- Breakdown
Wednesday, April 29 from 1:00 PM
 - Vendors are responsible for boxing, taping and labeling any materials to be returned (please bring your own tape, scissors, shipping labels etc.)





VENDOR TABLETOP NUMBERS

Company Name	Tabletop #
4G Clinical	8
Acnos Pharma CTS, LLC	29
AdiraMedica	71
Advanced CTS Corp.	5
Almac Group	7
Ancillare	39
Atreo	16
AWT Healthcare	30
BAP US, Inc.	41
Bertrand Clinical Label	9
Biocair	40
Bionical Emas	31
Bluefin Clinical, Inc.	28
CalCog	21
Catalent	35
CCL Faubel GmbH	63
Client Pharma	73
Clinical Services International	11
Clinical Supply Consulting	44
Clinical365 LLC	57
Clinigen	70
Cold Chain Technologies	68
COREX Logistics	10
Cure Pharma	65
Endpoint Clinical	54
Euromed Pharma	47

Company Name	Tabletop #
Experic	17
Global BioPharm Solutions	22
Imperial	27
Inceptua	37
Infuserve America	46
Inthera Ltd.	60
Intrinseque Health	66
ISS	42
Jeiven	61
Korio	12
Loftware	13
Marken	26
McKesson	64
Medidata Solutions Inc	36
Midwinter Solutions	75
Myonex	1
NewLife Medicals (USA), Inc	53
Novitan	43
Novus Clinical Ltd	33
N-SIDE	49
Orifarm	23
Oximio	14
Parexel	67
PCI	20
Peli BioThermal	50
Perceptive eClinical	34

Company Name	Tabletop #
Poxy Clinical	4
Prevail InfoWorks	56
QuickSTAT	3
RxE2	58
RxSource	78
SANACLIS S.R.O.	74
Septa Pharma Inc.	48
Shengsheng International	6
Signant Health	72
SimpliCT	19
Specialty Pharmasource LLC	45
SupplyRx, Inc.	25
Sutphin Drugs Inc	15
Suvoda	62
Taikun Pharma Service	55
Tanner Pharma	51
TecEx Medical /VAT IT	18
Tenthpin	2
Thermo Fisher Scientific	52
Trialzen	24
Uniphar	69
Veeva Systems	59
World Courier	76
Xerimis	77
Yourway	32
ZS Associates	38



SOCIAL MEDIA

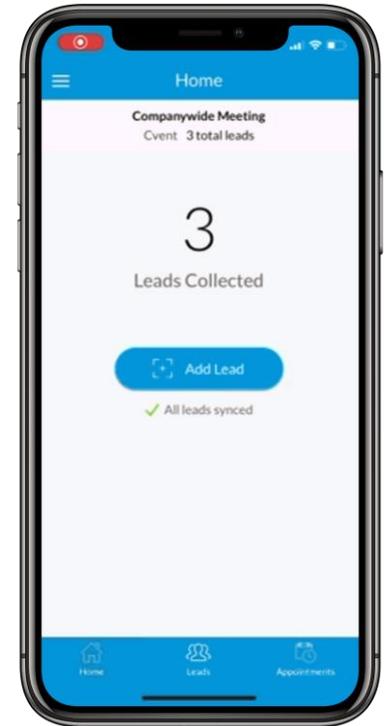
- In an effort to support the growth and awareness of GCSG and the value it brings to our industry, we encourage exhibitors to share posts on LinkedIn and similar mediums prior to, during and after the conference.
- Please use the following hashtags: **#GCSG26** when posting on social media
- Additional information and updates can be found on the GCSG LinkedIn Page: <https://www.linkedin.com/company/mygcsg/>
- Banners and logos to be used on your social media can be downloaded from the [Resources](#) tab of the 2026 US Conference page on the GCSG website





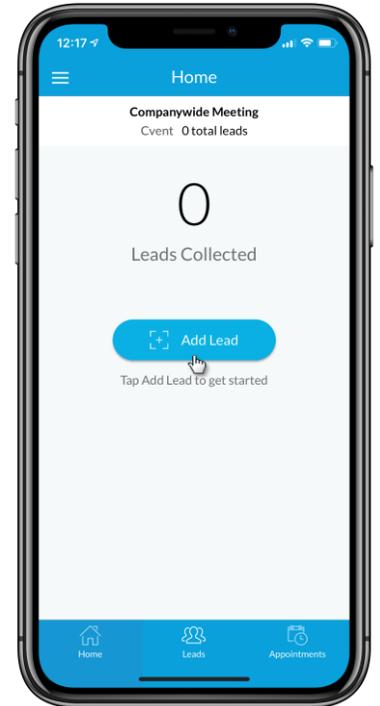
LEAD CAPTURE APP LICENSE (1)

- GCSG is offering Exhibitors the option to purchase the Cvent LeadCapture App, which can be used to scan the QR code on the name badges of potential leads during the event
 - A license can be purchased up to the start of the event
- You can procure a license in the registration system by managing your registration and entering the sponsorship/tabletop confirmation #
 - The LeadCapture licenses are on the same page as the sponsorships; scroll down to find the option to procure them
- Each license gives ONE person the ability to scan leads during the event. The pricing for licenses is as follows:
 - Individual license = \$249
 - Additional licenses for same company = \$199 each
 - Purchase license(s) by adding to your tabletop purchase registration
- Once purchased, you will receive an email with instructions, helpful links for setting up the app and a license key to access the app; the license key cannot be shared
 - **You must be registered for the event before you can be assigned a license!**



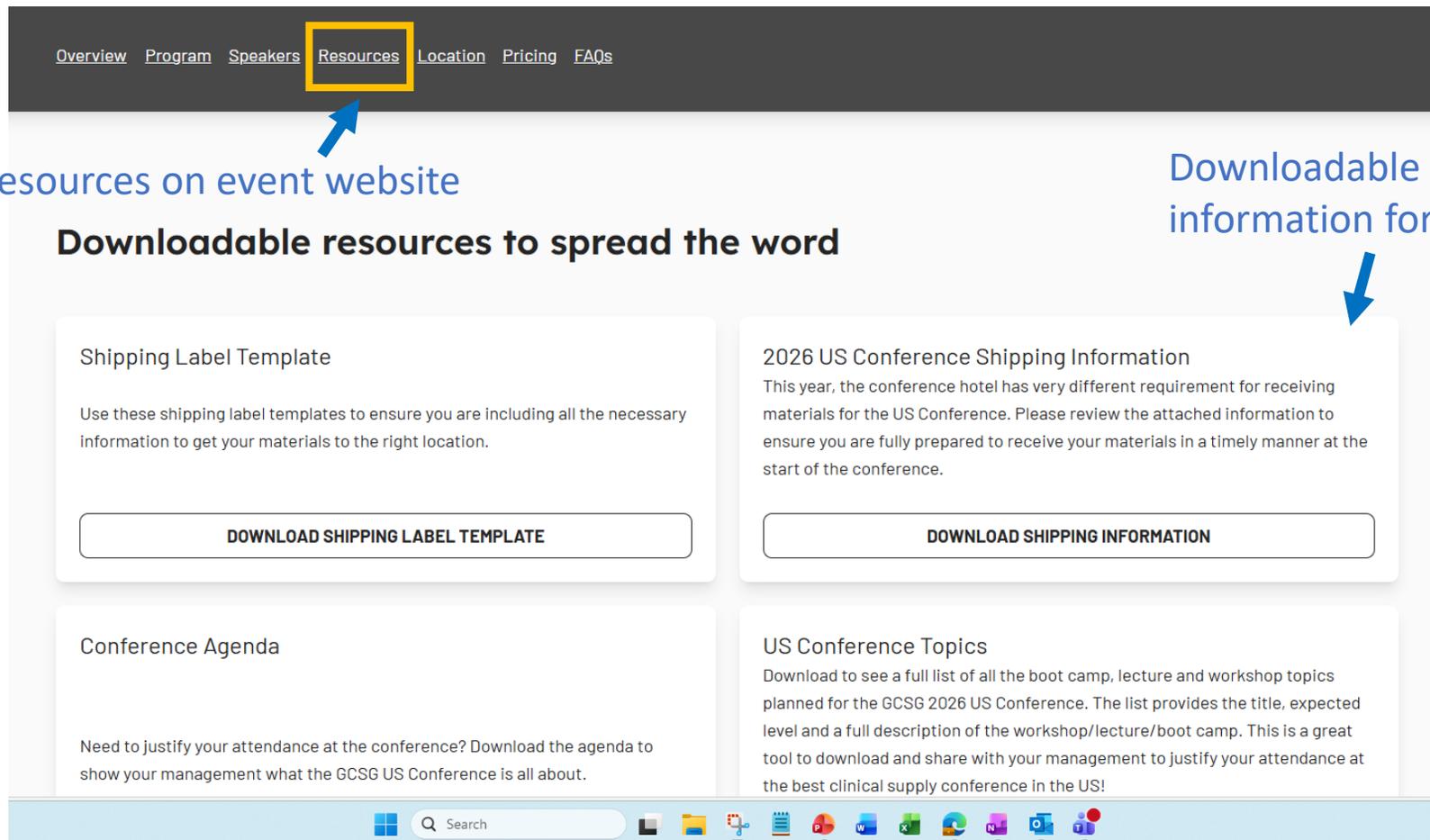
LEAD CAPTURE APP LICENSE (2)

- Purchasing the app will give you the ability to scan QR codes printed on each registrant's badge
- Information provided will include:
 - First Name, Last Name, Job Title, Company and e-mail address
- If a registrant is not wearing their badge, you can add their information manually by tapping 'Add Lead.'
- You will be able to Qualify Leads by answering additional questions (if you wish) such as budget, timeframe for purchasing a solution, etc.
- At the end of the conference, you will be able to export the collected leads in a tidy Excel file for follow-up



THE EVENT WEBSITE HAS ANSWERS TO A LOT OF QUESTIONS

<https://mygcs.com/conference/gcsg-2026-us-conference/resources/>



The screenshot shows the 'Resources' page of the GCSG 2026 US Conference website. The navigation bar at the top includes links for Overview, Program, Speakers, Resources (highlighted with a yellow box and a blue arrow), Location, Pricing, and FAQs. Below the navigation bar, the page title is 'Downloadable resources to spread the word'. There are four resource cards: 'Shipping Label Template', '2026 US Conference Shipping Information', 'Conference Agenda', and 'US Conference Topics'. Each card has a 'DOWNLOAD' button. A blue arrow points from the text 'Downloadable information for vendors' to the '2026 US Conference Shipping Information' card.

Overview Program Speakers **Resources** Location Pricing FAQs

Link to Resources on event website

Downloadable resources to spread the word

Downloadable information for vendors

Shipping Label Template

Use these shipping label templates to ensure you are including all the necessary information to get your materials to the right location.

DOWNLOAD SHIPPING LABEL TEMPLATE

2026 US Conference Shipping Information

This year, the conference hotel has very different requirement for receiving materials for the US Conference. Please review the attached information to ensure you are fully prepared to receive your materials in a timely manner at the start of the conference.

DOWNLOAD SHIPPING INFORMATION

Conference Agenda

Need to justify your attendance at the conference? Download the agenda to show your management what the GCSG US Conference is all about.

US Conference Topics

Download to see a full list of all the boot camp, lecture and workshop topics planned for the GCSG 2026 US Conference. The list provides the title, expected level and a full description of the workshop/lecture/boot camp. This is a great tool to download and share with your management to justify your attendance at the best clinical supply conference in the US!





GCSG CONTACTS

- For questions or concerns regarding exhibitor tabletops/registration, please contact: VendorHelp@mygcs.com
- For questions or concerns regarding sponsorship opportunities, please contact: SponsorshipHelp@mygcs.com
- Please be sure to have the domains **mygcs.com** and **cvent.com** whitelisted in your company, so you receive emails from GCSG





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WE'RE LOOKING FORWARD TO
SEEING YOU NEXT MONTH IN SAN
DIEGO, CALIFORNIA!

