



**GLOBAL CLINICAL
SUPPLIES GROUP**

Vendor Update February 2026



**GLOBAL CLINICAL
SUPPLIES GROUP**

**ASIA PACIFIC
CONFERENCE**
10-12 MARCH 2026

SEOUL 서울





AGENDA

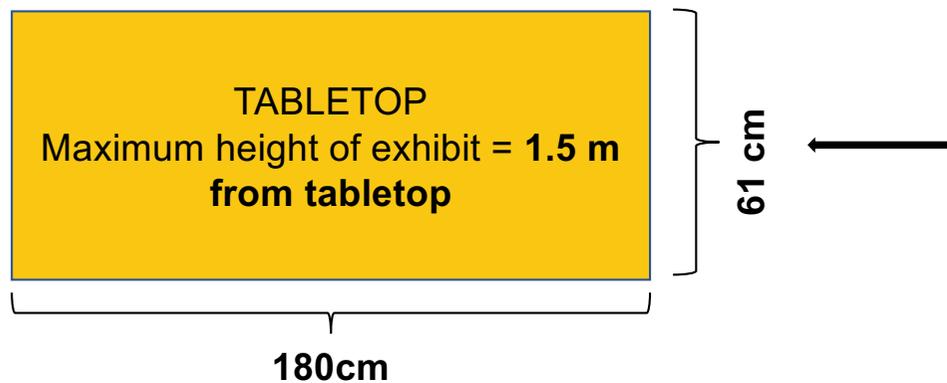
- Tabletop Exhibit Requirements
- Vendor prize draw
- Shipping Information
- Exhibit Set Up and Tear Down
- Social Media
- Vendor Hub
- Contacts
- Questions





TABLETOP EXHIBIT DETAILS

- Table size and diagram
- 180 cm x 61 cm x 72 cm (height)
- **No exhibition materials are allowed on the floor**
- Tabletop size



**Tabletop exhibits
exceeding these
dimensions will
be taken down!**





EXHIBIT GUIDANCE

- All exhibit materials must fit completely on the tabletop provided, 180 cm x 61 cm x 72 cm (height)
- **No** exhibit materials(e.g. floor stands) are allowed on the floor in the exhibit area
- Exhibitors may only install tabletop displays with a **maximum** height of 1.5 m from the top of the table
- Exhibitor personnel must wear their registration badges at all times
- One tabletop per company incl. subsidiaries or sister companies
- Exhibitors are responsible for bringing set-up/tear down materials (scissors/box cutters, packing tape, etc.)
- GCSG encourages all exhibitor and sponsor participants to attend [workshop](#) sessions to meet attendees, network, build relationships and learn





EXHIBITOR SET-UP AND TEAR DOWN

Exhibitors agree to abide by the published installation and dismantle times. Please note times below:

- **Exhibitor** Set up: 10 Mar 2026 - 1-3pm
- **Exhibitor Tear Down:** 12 Mar 2026 - from 3:30pm onwards



VENDOR PRIZE DRAW

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- Exhibitors are encouraged to host a prize draw at their tabletop to attract and engage conference attendees. While this is optional, it is an excellent way to boost interaction at your exhibit.
- If you decide to participate, you will be responsible for:
 - Providing the prize (Alcohol is not permitted by the hotel)
 - Collecting entry information (e.g., business cards or electronic submissions)
 - Selecting the winner
- **Exhibitors have two options for announcing winners:**
 - Announce the winner at the end of the vendor reception
 - Donate the prize to the GCSG conference-wide prize draw, held before the closing remarks. The vendor will be recognized as having provided the prize.
- The GCSG vendor coordinator will reach out to you approximately one month before the conference to confirm your participation in the prize draw.





SHIPPING MATERIALS TO THE CONFERENCE VENUE

- Materials shipped to the venue require a **GCSG shipping label**; this template will be sent to you before February and is available under the Resources tab on the 2026 APAC Conference page
- The hotel has requested to be made aware of what kind of materials you are sending, the number of packages, which logistics company you are using (DHL and Fedex are mostly used), and the expected arrival date.
- Also kindly share the waybill number once the delivery arrangement is made so we can assist you with tracking the packages.



	GLOBAL CLINICAL SUPPLIES GROUP		ASIA PACIFIC CONFERENCE 10-12 MARCH 2026 SEOUL 서울	
GCSG 2026 Asia Pacific Conference				
Send to:				
Conrad Seoul 6F Events Coordinator ATTN: Becky Mun, Events Coordinator 10 Gukjegeumyung-ro (Yeouido), Yeongdeungpo-gu Seoul 07326 KOREA				
Attn:				
Company Onsite Contact: _____				
Company Contact Email: _____				
Company Contact Phone: _____				
Company Name: _____				
Company Address: _____				

No _____ of _____ pieces				
Tabletop #: _____				
<i>Hotel will accept shipments starting 24Feb2026</i>				



The shipping label and other info can be found on the Resources tab



SHIPPING MATERIALS TO THE CONFERENCE VENUE

- Hotel will accept shipments as of **3-5 days ahead of the event**; earlier arrivals should be avoided where possible as no GCSG storage is available **before** that date
- Exhibitor materials will be delivered to your tabletop area on **Tuesday after 1 PM**

Customs Clearance if applicable

Please make sure to put **Conrad Seoul Events Team** as the receiver (not an individual name) and please make sure that taxes are paid by the sender.





SOCIAL MEDIA

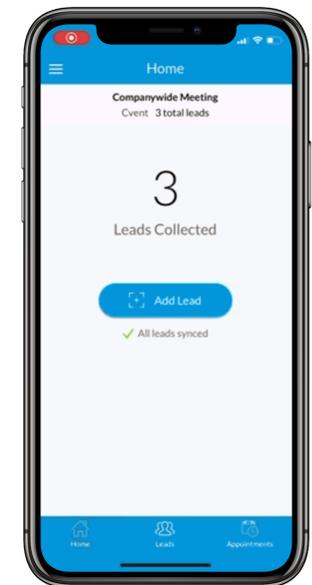
- In an effort to support the growth and awareness of GCSG and the value it brings to our industry, we encourage exhibitors to share posts on LinkedIn and similar mediums prior to, during and after the conference.
- Please use the following hashtags: #gcsginittogether, #GCSG and #GlobalClinicalSuppliesGroup when posting on social media
- Additional information and updates can be found on the GCSG LinkedIn Page: <https://www.linkedin.com/company/mygcsg/>
- Banners and logos to be used on your social media can be downloaded from the [Resources tab](#) on the 2026 Asia Pacific Conference page of the GCSG website





LEAD CAPTURE APP LICENSE (1)

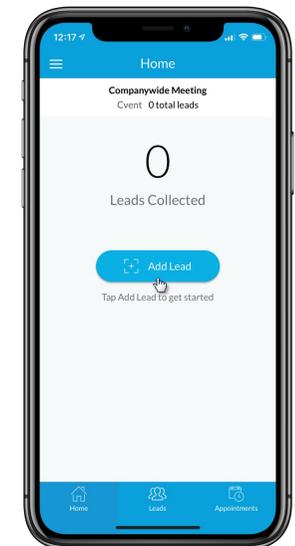
- GCSG is offering Exhibitors the option to purchase our LeadCapture App, which can be used to scan potential leads during the event
- Each license gives ONE person the ability to scan leads during the event. The pricing for licenses is as follows:
 - Individual license = \$249
 - Additional licenses for same company = \$199 each
 - Purchase license(s) by adding to your tabletop purchase registration
- Once purchased, you will receive an email with instructions, helpful links to setting up the app and a license key to access the app; the license key cannot be shared
 - **You must be registered for the event before you can be assigned a license!**





LEAD CAPTURE APP LICENSE (2)

- Purchasing the app will give you the ability to scan QR codes printed on each registrant's badge
- Information provided will include:
 - First Name, Last Name, Job Title, Company and e-mail address
- If a registrant is not wearing their badge, you can add their information manually by tapping 'Add Lead.'
- You will be able to Qualify Leads by answering additional questions (if you wish) such as budget, timeframe for purchasing a solution, etc.
- At the end of the conference, you will be able to export the collected leads in a tidy Excel file for follow-up





Vendor Hub

- All the exhibitors and sponsors will receive a notification to upload their company information and logo in a suitable format to the vendor hub
- It is important to do this as GCSG will not be able to feature your logo at the event if it is not uploaded





GCSG CONTACTS

- For questions or concerns regarding exhibitor tablespots/registration, please contact: APACExhibitor@mygcsng.com
- For questions or concerns regarding sponsorship opportunities, please contact: APAC Sponsorship@mygcsng.com
- Subscribe to our mailing list for the latest updates by contacting: AsiaPac@mygcsng.com



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WE'RE LOOKING FORWARD TO
SEEING YOU IN MARCH 2026 IN SEOUL!

ANY QUESTIONS?

