

European Global Clinical Supplies Group

Sponsor Agreement 2017

Thank you for registering to sponsor at the 2017 European Global Clinical Supplies Group (GCSG) Knowledge Forum. The objective of the GCSG Knowledge Forum is to provide a forum for the open exchange of ideas, regulatory changes, technological advances and information of a non-confidential nature related to clinical supply activities. We strive to promote closer professional relationships among personnel engaged in clinical supply activities as well as encourage closer relationships between the clinical supply group and other segments of the Pharmaceutical/Biotechnology Industry. In keeping with this purpose, sponsors are encouraged to be educational, communicative and informative in their interaction with conference attendees.

Sponsor Guidelines

By sponsoring the European Global Clinical Supplies Group Knowledge Forum GCSG you are agreeing to and will abide by the following guidelines. **Violation of any of these guidelines may result in dismissal of the sponsor from the meeting and/or forfeiture of Sponsor Company's ability to attend future GCSG events.**

Sponsors will be invited to register between 24th -31st May 2017. During this period all sponsorship space will be reserved on a first paid, first served basis. **Full payment will be required within one month of registration. Failure to comply will result in the sponsor opportunity being offered to a waitlisted vendors.**

1. Code of Conduct:
 - a. The sponsor is to provide all sponsor materials for each sponsorship type as outlined in the sponsorship opportunities section of the web-site.
 - b. The sponsor is responsible for set-up of any sponsor provided materials (e.g. Company Sponsored drop, networking event etc.)
 - c. Excessive noise will not be permitted.
 - d. Harassment of attendees or other sponsors or exhibitors will not be permitted.
 - e. Distribution of food or beverages that compete with hotel service offerings is prohibited.
 - f. Any sponsor company hospitality must not interfere or overlap with GCSG activities (i.e. Meet & Greet, Wednesday Night event, Vendor Reception or the general sessions)
 - g. Sponsor representatives are to attend the general sessions and workshop sessions
 - h. Workshop sessions are not to be used to promote sponsor company services

2. Sponsorship fees are published in the sponsorship opportunities section of the web-site
 - a. BD/Sales/Senior Executives/CEOS/Consultants/ Marketing representatives per sponsor company will be permitted to attend the conference as follows: -

Sponsorship Opportunity	Number of BD/Sales/Senior Executives/ CEOs/ Consultants/Marketing representatives permitted to attend GCSG Event per sponsorship type
Diamond Sponsor (Wednesday night Event)	2
Platinum Sponsor (Tuesday Night Meet and Greet)	2
Gold Sponsor (Key Note Speaker)	1
Silver Sponsor (Luncheon)	1
Bronze Sponsor (Tea/Coffee/Snacks)	1
Lanyard Sponsorship	1
Wi-Fi Sponsorship	1
Bootcamp Sponsorship	1
Company Sponsored Drop	1
Conference Photographer Sponsorship	1

Please Note: Purchase of more than one sponsorship opportunity will not increase the number of BD/Sales/Senior Executives/ CEOs/ Consultants/Marketing representatives permitted to attend the conference.

3. Wait List:
 - a. In the event that a sponsorship space is sold out, a wait list will be created.
 - b. Sponsors will be notified in the order that they joined the wait list if space becomes available.

4. Cancellation Policy: Please see the cancellation policy on the website under sponsor fees.

5. Sponsor Set-up:
 - a. Sponsors are responsible for shipping of all sponsor provided materials as per the published shipping guidelines
 - b. Sponsors are responsible for set-up of all sponsor provided materials as per published sponsorship opportunities
 - c. At the end of the conference each sponsor is responsible for packing up all display items and arranging return collection as per published shipping guidelines.

6. Location/Layout: At all times, GCSG reserves the right to alter the location and/or layout of the sponsorship areas in the best interests of the conference.

7. Sponsor Badges:
 - a. Sponsor personnel must wear their registration badges at all times.
 - b. Non-registered sponsor personal will not be permitted to attend the conference without permission of the GCSG Vendor Coordinator.

Please direct any issue or concerns to the EU GCSG Vendor Coordinator:

Contact: Lisa Spence

Email: EUVendor@mygcs.com